



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Environment, Recycling and Waste Policy Development Advisory Group

Monday, 18th November, 2019 at 5.30 pm

Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Philip Circus (Chairman)

Matthew Allen
John Blackall
Toni Bradnum
Michael Croker
Ruth Fletcher

Richard Landeryou
Christian Mitchell
Louise Potter
Ian Stannard
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting To receive the notes of the meeting held on 16 September 2019	3 - 4
3. Bulky Waste Collections To review the contract specification with the PDAG in preparation for the Bulky Waste Collection Service OJEU (Official Journal of the European Union) tendering exercise.	
4. Horsham District Council's Carbon Footprint To receive a draft report on the council's carbon footprint.	5 - 60

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| 5. | Wilder Horsham District
To receive a presentation on the Wilder Horsham District. | 61 - 72 |
| 6. | Forward Plan Extract for the Waste, Recycling and Cleansing Portfolio
To note the Forward Plan extract for the Waste, Recycling and Cleansing Portfolio | 73 - 76 |

Environment, Recycling and Waste Policy Development Advisory Group
16 SEPTEMBER 2019

Present: Councillors: Philip Circus (Chairman), Matthew Allen, John Blackall, Michael Croker, Ruth Fletcher, Richard Landeryou and Louise Potter

Apologies: Councillors: Christian Mitchell and Diana van der Klugt

Absent: Councillors: Toni Bradnum and Ian Stannard

Also Present: Frances Haigh

7 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 15 July 2019 were received.

8 **ENVIRONMENTAL UPDATE**

The Director of Community Services gave a presentation to update the Group on a number of issues.

Carbon audit and action plan

The Carbon Trust was carrying out an audit to assess the Council's carbon footprint, focussing on the use of the Council's buildings and fuel consumption. The Group will receive an update at the next PDAG on 18 November, after the audit is completed.

An officer working-group had been established to look at best practice being adopted by other councils. This group would also engage with local groups and organisations to facilitate a reduction in carbon emissions across the district.

District Wide Plan

Local authorities in Sussex were working together to create a Sussex-wide approach to carbon emissions. This would look at the carbon footprint of the population, taking into account roads, businesses and individuals.

The Cabinet Member suggested that a district-wide Road Show could be used to communicate with residents. A previous Road Show focussing on waste and recycling had been very successful in engaging with the public.

Sussex Wildlife Trust

The Council was working with the Sussex Wildlife Trust with a view to producing an action plan with three main aims: helping wildlife thrive; creating habitat networks; and inspiring and engaging communities. The Director of Community Services stressed the need for the action plan to include specific, costed items and actions. A presentation on this work will be given to the Council meeting on 16 October.

Local Plan Review

The Council was undertaking a review of the Horsham District Planning Framework. The review sought to emphasise and strengthen local and national policies that facilitate a net gain for biodiversity.

EV Charging points

WSSC was currently consulting on a county-wide strategy for charging points. HDC officers had asked for further information before committing to joining their procurement exercise. HDC had already identified some sites across the district including at Hop Oast and The Bridge.

Recycling

The Group were updated on changes to recycling bins in the town centre, including the introduction of cigarette-end recycling. Horsham Park, Upper Beeding and Storrington had also benefitted from new recycling bins.

The Director of Community Services advised that WSSC would stop paying recycling credits to HDC and other district councils. This was a non-statutory payment that reflected the value of the recycling collected from each area. The County Council would continue to provide educational input for the whole area.

WSSC would fund a forthcoming food-waste collection trial, which was scheduled to take place by 2023, as mandated by central government.

The meeting closed at 6.50 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Environment, Recycling and Waste portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 31 October 2019

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
4.	Wilder Horsham District/Council's Carbon Footprint	Cabinet	28 Nov 2019	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus)

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